

# Vacation Planning Check List

## 3+ months out

- Choose your destination
- Book major lodging (
- Book air travel
- Reserve car rental
- Book trains for peak weeks
- Book popular attractions/tours/meals
- Check passports for expiration dates.
- Renew/apply for needed passports
- Research, apply for needed visas
- Apply for TSA Precheck or Global Entry if desired

## 1+ months out

- Plan approximate daily itinerary
- Map out driving route and distances
- Book secondary or in-transit lodging
- Book non-peak train travel
- Make remaining reservations
- Haircuts for you and/or the kids
- Schedule pet care

## 1 week out

- Pre-packing laundry
- Pack (with our Packing List)
- Schedule a mail hold
- Suspend newspaper delivery
- Call credit card companies to inform them you are traveling
- Suspend utility/service suspensions (extended travel)

- Check the car
- Make 2 photocopies of passports, drivers license, credit cards, AAA card (leave a set at home)
- Email itinerary to friends/family
- Pedicure (beach and wedding travel)

## 24 hours out

- Confirm flight, lodging, car rental
- Print and pack boarding passes
- Book your taxi (airport)
- Fill the gas tank
- Pack passports, tickets, online reservations/receipts
- Pack (or have kids pack) their carry-on bag with games, toys, art supplies, snacks, hoodie, blanket, cuddly toy, etc.
- Pack your carry-on bag with maps, guidebooks, water, snacks, glasses, sunglasses, wallet, reading, hoodie.
- Charge and pack laptops, tablets, phones, mp3 players, e-readers, cameras.

## Walking Out the Door

- Dishwasher: On or empty?
- Plants watered?
- Kitchen appliances: off or unplugged?
- Electronics: off or unplugged?
- Any clothes in the washing machine?
- Luggage
- Carry-ons
- Essential documents, cash, credit cards, eyeglasses, phone
- Bathroom one last time?
- slip-on shoes for adults (if flying)